

CHILDCARE COODINATOR

Revised: August 13, 2019

Ministry Role

This role exists to coordinate childcare for all MOPS events held at Covenant Church. This role reports to the Covenant Childcare Director and collaborates with the MOPS Leadership Team. Childcare for MOPS events must operate within the policies and procedures of Covenant Church.

Responsibilites

- Recruit childcare volunteers (or hire as necessary) for MOPS large group meetings, Bible studies, DGL meetings, and Leadership Team meetings.
- Assure all MOPS childcare workers receive training in compliance with Covenant Church policy.
- Schedule staff and volunteers for MOPS events and be present to help with childcare.
- Create and place appropriate signage for MOPS (i.e. labeling rooms)
- Oversee electronic check-in at each event
- Create a welcoming environment for moms when dropping off their child(ren)
- Create a safe and loving environment for the children
- Wash toys in infant room after events

Compensation

- \$10/hr up to 8 hours/week
- Free childcare in The Cove as needed for MOPS
- Half tuition for Kids Alive Preschool

To apply

Submit a resume and portfolio to Brently Jordan, pastor for community life, bjordan@covenantpc.org.

Overview

Covenant Church, a member of the Evangelical Presbyterian Church, is a Christ-centered and biblically-based community. The Church views its mission and calling, to Know Jesus, Grow with His People, and Go to the World, as an expression of the community's constant process of growing up as followers of Christ.

Covenant's expression of faith is in its identity statement: Covenant Church - His people. His kingdom. His glory.

The church community is made up of approximately 800 members and is situated near the campus of Purdue University and includes members and participants with a very diverse heritage and intellectual backgrounds. The Church places ministry emphases on its corporate worship, discipleship (intentional spiritual formation), evangelism and a strong sense of community/relationship among its body.